

## Publishing scientific papers at IBEC

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1. **Check with TechTransfer Unit**, prior to publication, if your results should be **previously** protected.

2. **Check for plagiarism**

According to [IBEC's Code of Conduct for Research Integrity](#), each Group Leader is responsible of the scientific production of all its members. To avoid research misconduct is recommended to implement plagiarism control measures, for papers, thesis, master works, etc.

3. **Choose a publication**

- You may follow these considerations: <https://thinkchecksubmit.org/>
- Consider **funders obligations** (Horizon Europe > full open access, rights retention, etc.)
- Journals on the field.

4. **Negotiate conditions with the editor**

- Keep the rights to assure the openness possibilities (choose a **CC BY license**).
- There are **Article Processing Costs** (APCs) for OA? Are they fundable by the agreement with the funder?
- Check if there's a transformative agreement available for you that may include the APCs (free to publish):

- As **IBEC researcher**: CERCA agreement <https://cerca.cat/acords-transformatius/>

### How to use APCs?

When the publication is sent to the journal, it should detect the affiliation of the person sending it from a CERCA center and offer the use of the transformative agreement. Once done, CERCA will validate the assignment of the APC if there are still credits available. If the option does not appear, contact the IBEC Knowledge Manager (me) for assistance.

### How to benefit from it:

The person who manages the publication with the publisher, who makes the submission, must have the CERCA center as their primary affiliation and be an author or corresponding author of the article.

- As **university member**: Check if your university has a transformative agreement available. For Catalan universities (CSUC): <https://www.csuc.cat/ca/serveis/biblioteca-digital-de-catalunya>.

## 5. Submit the paper

- Follow the instructions and process of the editor.
- Sign it using your **ORCID** and,
- With the IBEC correct **affiliation**:

*Institute for Bioengineering of Catalonia (IBEC), The Barcelona Institute of Science and Technology, Baldori Reixac 10-12, 08028 Barcelona Spain*

**Double affiliation criteria:** to maintain the best relation as possible with the partners universities, the IBEC policy recommendation would be:

- a) Include as second affiliation the university for the IBEC PhD students in the publications directly linked with the thesis subject.
  - b) In the case of publications where the PhD student participate as collaborators but are not linked to the doctoral thesis you are free to include or not the university affiliation depending on the internal policy of the group.
  - c) In the case of Patents or other IP, the university is not included. (All the rights are for the Institute that pay the salary and manage the grant).
  - d) Obviously, the GL or IBEC scientists that are full professors or “Prof, Titular” or Prof. Agregado” they need to include the affiliation of University.
  - e) The GL or IBEC scientists that collaborate with one University as “Asociado” this is only a contract for teaching, no for research. In this case, the rule is NOT including the University as second affiliation.
- At the **Acknowledgements** include always IBECs membership of CERCA, as well as the funders of the related project(s):

*IBEC is member of CERCA Programme / Generalitat de Catalunya*

- When possible (if the journal includes it) choose the standardised IBEC id **ROR**: <https://ror.org/056h71x09>
- When available at the publisher system, indicate the role of each author using **Contributor Role Taxonomy** (CRediT): <https://credit.niso.org/>

## 6. Notify the new publication

- Once accepted, inform, and send the postprint (the accepted version) by the [habilitated form](#) (also available at the Intranet > Knowledge > Resources > 01. Publications)

## 7. Institutional Repository

The Knowledge Manager will deposit the paper at the [repository](#) when necessary (the appropriate version of it depending on the journal’s conditions) and if it isn’t already deposited at another trusted repository.